

PLANNING AND TRANSPORTATION FEES AND CHARGES

1. ITEM FOR DECISION

- 1.1 As part of the annual review of budgets, to consider if any increase of discretionary fees and charges are required with effect from 1st July 2015.

2. POLICY FRAMEWORK

- 2.1 The general approach recommended in this decision is that fees and charges are increased by 2% from the current charges except where that would result in an awkward figure arising. The actual percentage change is shown for each category.
- 2.2 Most of the fees within this portfolio are either set by the Government (planning application fees) or must balance expenditure and income (building regulations and land charges) and hence are not covered by this report.

3. FINANCIAL IMPLICATIONS

- 3.1 The proposed charges are expected to increase income by about £2,000 in the remainder of the 2015/16 financial year.

4. EQUALITY, DIVERSITY, CRIME AND DISORDER AND ENVIRONMENTAL IMPLICATIONS

- 4.1 None.

5. ALTERNATIVES CONSIDERED

- 5.1 Not increasing the fees was considered and rejected as the income levels would not rise to match the costs of providing the service.

5.2 Increasing the fee levels by a larger amount was considered and rejected as this would increase the burden on applicants at a time when the recovery in the development industry is still not strong.

6. RECOMMENDATION

6.1 That the charges set out in Appendices 1 and 2 of this report be introduced from 1st July 2015.

7. PORTFOLIO HOLDER DECISION

I have agreed to the recommendations of this report

Signed CLLR E J HERON

Date 19 JUNE 2015

For further information please contact Chris Elliott, Head of Planning and Transportation, 023 8028 5345 or e-mail chris.elliott@nfdc.gov.uk.

Date on which notice given of this Decision - 22 June 2015

Last date for call-in - 29 June 2015

PLANNING DEVELOPMENT CONTROL COMMITTEE
PROPOSED SCALE OF FEES AND CHARGES FOR 2015/16

| Pre-Application Enquiry Fees (These fees include VAT) | Charges 2014/2015 (inc. VAT) £ | Proposed Charges 2015/2016(inc. VAT) £ | % Increase |
|--|---------------------------------------|---|-------------------|
| Category | | | |
| Application Checking Form | 30.00 | 30.00 | - |
| Householder Development Form (is development acceptable) | 84.00 | 86.00 | 2.38 |
| Householder Development Combined Form (is permission required and, if relevant, is development acceptable) | 170.00 | 173.00 | 1.76 |
| Clarification Meeting Form (Householder Development) | 50.00 | 50.00 | - |
| Clarification Meeting Form (Non-Householder Development) | 200.00 | 204.00 | 2.00 |
| Shop fronts & Advertisements; Telecommunications and Change of Use Development Form | 84.00 | 86.00 | 2.38 |
| Small Scale Residential & Commercial Pre-Application Advice Enquiry Form | 262.00 | 267.00 | 1.91 |
| Minor Residential or Commercial Pre-Application Advice Enquiry Form | 525.00 | 535.00 | 1.90 |
| Major Residential or Commercial Pre-Application Advice Enquiry Form | 787.00 | 800.00 | 1.65 |
| Principles of Development Form | 2000.00 | 2040.00 | 2.00 |
| Larger Residential or Commercial Schemes | Fees Negotiated – one off | Fees Negotiated – one off | |
| Trees | Free of Charge | Free of Charge | |
| Heritage Asset Advice Form | 26.00 | 26.00 | - |

| | | | |
|--|--------|--------|------|
| Section 106 Agreements – Legal Fees (per hour) Reduced Legal Fees (see below) apply if only a Habitats Contribution is required:- | 145.00 | 150.00 | 3.44 |
| 1 dwelling (£550 contribution) | - | 100.00 | |
| 2 dwellings (£1,100 contribution) | - | 150.00 | |
| 3 dwellings (£1,650 contribution) | - | 200.00 | |
| 4 dwellings (£2,200 contribution) | - | 250.00 | |
| 5 dwellings (£2,750 contribution) | - | 300.00 | |
| 6 dwellings (£3,300 contribution) | - | 350.00 | |
| 7 dwellings (£3,850 contribution) | - | 400.00 | |
| 8 or more dwellings | - | 435.00 | |

| | | | |
|--------------------------|--------|--------|------|
| High Hedge Applications* | 507.00 | 517.00 | 1.97 |
|--------------------------|--------|--------|------|

*If formal mediation is undertaken there will be a reduction in the fee equivalent to the costs incurred by attempting formal mediation, up to a maximum reduction of £160. A full refund will be given where a Tree Preservation Order is placed on the hedge in question. A fee of £100 to be paid by householders making a complaint who are in receipt of benefits.

PROPOSED SCALE OF FEES AND CHARGES FOR 2015/16

| | | Charges 2014/15 £ | Proposed Charges 2015/16 £ | % Increase |
|---|---|--------------------------|-------------------------------------|------------|
| HIGHWAYS | | | | |
| Street Name Plates | basic | 202.00 | 206.00 | 1.98 |
| | special | ←-----Actual Cost -----→ | | |
| Street Number Plates | | 170.00 | 174.00 | 2.35 |
| Street Naming and No. Plans (+VAT) | per annum | 464.00 | 474.00 | 2.16 |
| Annual Licence for placing Tables and chairs on the Highway* (planning permission is required) | | | | |
| | - Where applicant is the only relevant frontager ## | 160.00 | 163.00 | 1.84 |
| | - Where applicant is not the only relevant frontager ## | 318.00 | 324.00 | 1.85 |
| Round-about Sponsorship Agreement* ## Non-refundable & payable in advance | agreement (5yrs)## | 319.00 | 325.00 | 1.85 |
| | renewal | 125.00 | 127.00 | 1.58 |
| Access Markings* | | 88.00 | 90.00 | 2.22 |

Speed Indicator Device and Speed Limit Reminder Sign Deployments

Data from Speed Indicator Devices and Traffic Counters per page (one copy of Summary Data free of charge for nearby residents and community groups) and transport related information and drawings

| | | | | |
|---|----|---|---|---------------|
| | A4 | 0.22 | 0.22 | 0.00 |
| | A3 | 0.44 | 0.45 | 2.22 |
| | A2 | 0.89 | 0.91 | 2.20 |
| | A1 | 1.79 | 1.83 | 2.19 |
| | A0 | 3.57 | 3.64 | 1.92 |
| | | | | |
| | | Actual works & materials cost plus £75.00 | Actual works & materials cost plus £76.00 | 1.32% on fees |
| Sleeve for temporary pole for SID | | | | |
| | | Actual works cost plus £39.00 | Actual works cost plus £40.00 | 2.50% on fees |
| Deployment of SLR ## | | | | |
| | | Actual works cost plus £66.00 | Actual works cost plus £67.00 | 1.49% on fees |
| Deployment of SID including data collection and distribution*#### | | | | |

Charge waived or reduced if either site has a poor personal injury accident record or third parties contributed towards cost of installing sleeve. SIDs & SLRs will only be deployed at locations agreed by Police/HCC/NFDC.

Temporary Road Closures

Temporary Road Closures (3 month) - Road Traffic Regulation Act

Legal and administrative work# *

Advertising costs*

Reconsideration of unsatisfactory signing proposals (min charge £60)*

Additional work (min charge £60)*

| | | |
|---------------------------|--------|------|
| 354.00 | 361.00 | 1.94 |
| <----- Actual Cost -----> | | |
| 34.00 | 35.00 | 2.86 |
| 34.00 | 35.00 | 2.86 |

Temporary Road Closures (5 day) - Road Traffic Regulation Act

Legal and administrative work*

Reconsideration of unsatisfactory signing proposals (min charge £60)*

Additional work (min charge £60)* per hour

| | | |
|--------|--------|------|
| 179.00 | 183.00 | 2.19 |
| 34.00 | 35.00 | 2.86 |
| 34.00 | 35.00 | 2.86 |

Temporary Road Closures (5day/3 month combined) - Road Traffic Regulation Act

Legal and administrative work*

Advertising costs*

Reconsideration of unsatisfactory signing proposals (min charge £60)*

Additional work (min charge £60)* per hour

| | | |
|---------------------------|--------|------|
| 533.00 | 544.00 | 2.02 |
| <----- Actual Cost -----> | | |
| > | | |
| 34.00 | 35.00 | 2.86 |
| 34.00 | 35.00 | 2.86 |

Temporary Road Closures for Sporting Events – Section 16A-C Road Traffic Regulation Act (**New Service**)

Legal and administrative work*

Advertising costs*

Reconsideration of unsatisfactory signing proposals (min charge £60)*

Additional work (min charge £60)* per hour

| | | |
|---------------------------|--------|------|
| 350.00 | 357.00 | 1.96 |
| <----- Actual Cost -----> | | |
| > | | |
| 34.00 | 35.00 | 2.86 |
| 34.00 | 35.00 | 2.86 |

Road Closures for Special Events etc. - Town Police Clauses Act

Legal and administrative work *

Additional work (min charge £60)* per hour

\$ No charge for churches, linked national celebrations or events where no on-street trading or no participation/entry charges made.

| | | |
|--------|--------|------|
| 141.00 | 144.00 | 2.08 |
| 34.00 | 35.00 | 2.86 |

Traffic Management Documents and Plans*

Copy of a Traffic Regulation Order per page (no plans). One copy free of charge for nearby residents and community groups.

| | | |
|------|------|------|
| 0.22 | 0.22 | 0.00 |
|------|------|------|

Copy of any plans included in a Traffic Regulation Order (one copy free of charge for nearby residents and community groups).

A4

A3

A2

A1

A0

| | | |
|------|------|------|
| 0.22 | 0.22 | 0.00 |
| 0.44 | 0.45 | 2.22 |
| 0.89 | 0.91 | 2.20 |
| 1.79 | 1.83 | 2.19 |
| 3.57 | 3.64 | 1.92 |

Copy of representation(s) received per page:

| | | |
|------|------|------|
| 0.22 | 0.22 | 0.00 |
|------|------|------|

NOTE:

VAT. Charges are inclusive of 20% VAT unless otherwise shown.

Charges which are zero rated or not subject to VAT are marked * either individually or by service.